



Burnside Academy

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Headteacher: Mrs L Kelly

Dear Parents

I am writing to inform you of an upcoming change in staffing for Year 1.

Miss Ashley will be beginning her maternity leave from 17th October 2025. We are delighted for her as she begins this exciting new chapter and I am sure you will join us in wishing her the very best.

During her absence Miss Oxberry will be taking over as class teacher. She is already supporting the class and will continue to do so until she takes over allowing her plenty of time to become familiar with our curriculum, school values and expectations. We are confident that Miss Oxberry will provide your children with a smooth and supportive transition, ensuring continuity in their learning and wellbeing. Miss Oxberry will be the Year 1 class teacher until Miss Ashley returns from maternity leave.

Over the coming weeks, Miss Ashley and Miss Oxberry will work closely together to ensure a thorough handover. This will allow the children to feel comfortable and secure with the change. You will have the opportunity to meet both members of staff during our meet the teacher event scheduled to take place next week.

We greatly appreciate your support and understanding and we are committed to keeping you updated throughout this transition. If you have any questions or concerns please do not hesitate to contact me.

Thank you for your continued support.

Yours sincerely

Mrs Kelly (Headteacher)